



WEBSITES & IT CONSULTING

Paint.Net Manual

Version 1.0

How to Download Paint.net

1. Open up your browser.
2. Type in www.paint.net
3. Click on the following picture.



4. Click on the link below "Get it Now (free download):"

Get it now (free download):



5. Click on the Download Now dotPDN image.



6. Click on the link below the Free Download Now:

Free Download Now:



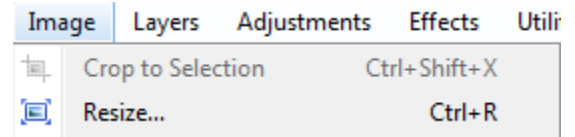
7. Once downloaded, double click on it and take all the defaults through the installation process.

How to Crop a Photo

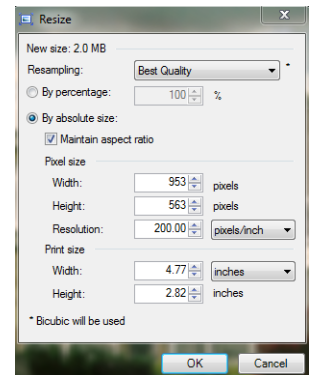
1. Open up the photo in Paint.net



- For starters, you should determine if the photo is able to be utilized as a banner by checking its size.
- Click on **Image** in the top navigation and then click on **Resize**.

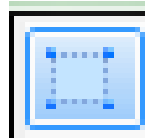


- The resize window will pop up.

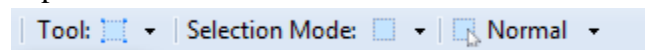


- You need to make sure that the Pixel Size is greater or equal to your default banner size. If any of these **numbers is less than the pixel width and height of your existing banners, it cannot be utilized as a banner**. Most large photos will be candidates for use in your banner. However, it may be necessary to resize the photos prior to cropping it to get as much in the photo as possible. However, you need to **crop it** so that it fits the width and height of your banners without distorting the image.

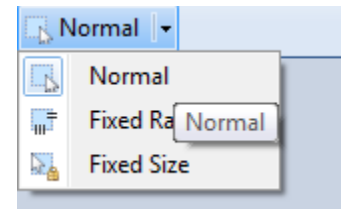
- Select the Rectangle Select Tool in the Tools by clicking on it with your mouse.



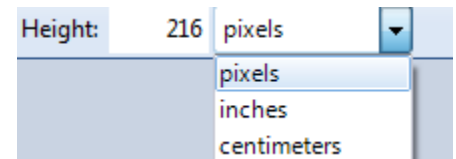
- Once you clicked on it, options will appear in the lower part of the toolbar.



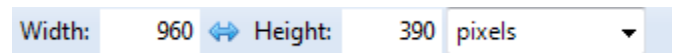
- Using your mouse, click on the dropdown icon (looks like an upside down triangle) and select fixed size.



9. Change inches to pixels by clicking on the dropdown icon (looks like an upside down triangle) and select pixels.



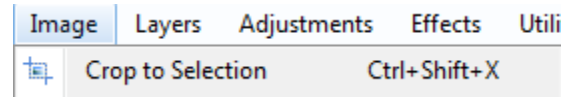
10. Set the width to your particular banner dimensions. If you don't know your banner dimensions, contact Fine Line and we'll forward them to you. They should have been included in your original instruction manual.



11. Using your mouse, left click the mouse button on top of the photo and hold it down. Move the mouse slightly until you see a blue rectangle show up on the photo. In order to position the marquee precisely, you will need to hold down the left mouse button and drag it into place. Not all photos will be great banners depending on how they were taken. Things will be cut/cropped from the photo.



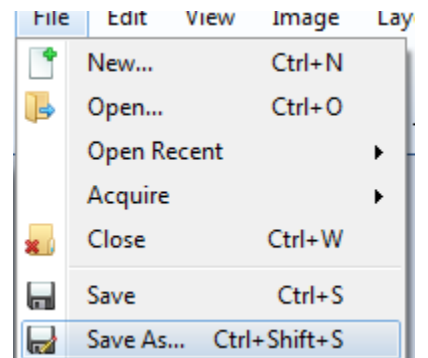
12. Once you have the marquee in place, you need to crop the photo. To do so you need to **click on Image and then click on Crop to Selection**. This will keep what is highlighted in the marquee and remove everything outside of the marquee.



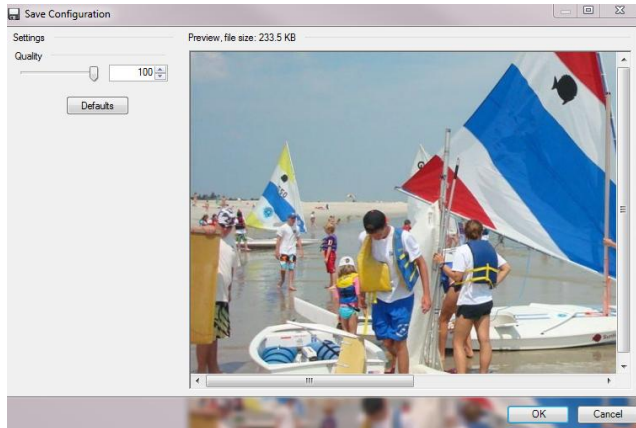
13. Here is what the banner will look like on your screen. Now you must save it prior to uploading it to Joomla.



14. Click on File and then click on Save As. We recommend “Save As” so that you still have the original photo in the event that you want to use it for something other than a banner.



15. Give it a File Name. To make life simple, do not use any characters in the file name like +^%\$& and don't have any spaces. A file name like sailboatinlewes.jpg is better than a filename like sailboat in lewes.jpg.
16. Click on Save.
17. When prompted on the quality, set it to 100 and then click OK.



18. Once saved to your computer, you can start the upload process into FL Banners.

If you ever have issues with the system, please feel free to contact the Fine Line staff and we'll help you sort it out!